



## 2019 Land Use Application Submission and Meeting Schedule

Application Deadline	Publishing Deadline	Planning Commission Meeting
November 15, 2018	November 29, 2018	<b>December 19, 2018<sup>1</sup></b>
December 20, 2018	January 3, 2019	<b>January 29, 2019<sup>2</sup></b>
January 24, 2019	February 7, 2019	<b>February 26, 2019</b>
February 21, 2019	March 7, 2019	<b>March 26, 2019</b>
March 21, 2019	April 4, 2019	<b>April 23, 2019</b>
April 25, 2019	May 9, 2019	<b>May 28, 2019</b>
May 23, 2019	June 6, 2019	<b>June 25, 2019</b>
June 20, 2019	July 3, 2019	<b>July 23, 2019</b>
July 25, 2019	August 8, 2019	<b>August 27, 2019</b>
August 22, 2019	September 5, 2019	<b>September 24, 2019</b>
September 19, 2019	October 3, 2019	<b>October 22, 2019</b>
October 24, 2019	November 7, 2019	<b>November 26, 2019</b>
November 14, 2019	November 28, 2019	<b>December 18, 2019<sup>3</sup></b>
December 26, 2019	January 9, 2020	<b>January 28, 2020</b>

<sup>1</sup>Third Wednesday

<sup>2</sup>Fifth Tuesday

<sup>3</sup>Third Wednesday

The Planning Commission normally meets on the fourth Tuesday of the month at 7:00 PM in the Council Chambers at City Hall, located at 800 East County Road E. The Planning Commission conducts most public hearings for zoning/land use applications and consists of seven members and two alternates that make recommendations to the City Council. Agendas are posted and can also be viewed online at [www.cityvadnaisheights.com](http://www.cityvadnaisheights.com).

The application submission deadline is established to ensure staff can review applications for completeness and meet the required public hearing notice deadlines. Most applications require newspaper publication and written notification to adjacent property owners at least 10 days prior to the meeting/public hearing. Applicants will be notified within 15 days of receiving the application if it is incomplete. If deemed incomplete, it may be necessary to delay consideration to a future meeting. City action must occur within 60 days of receipt of a complete application, except that an additional 60-day evaluation period can be established by notice to the applicant.

Certain applications may require an additional public hearing before the City Council. The City Council meets on the first and third Tuesdays of the month at 7:00 PM in the Council Chambers at City Hall.

*Please contact Nolan Wall, Planning/Community Development Director, at (651) 204-6027 or [nolan.wall@cityvadnaisheights.com](mailto:nolan.wall@cityvadnaisheights.com) with any questions.*