



## 2023 Zoning/Land Use Application Submission and Meeting Schedule

Application Deadline	Publishing Deadline	Publishing Date	PC Meeting Date
December 22, 2022	January 5, 2023	January 11, 2023	January 24, 2023
January 26, 2023	February 9, 2023	February 15, 2023	February 28, 2023
February 23, 2023	March 9, 2023	March 15, 2023	March 28, 2023
March 23, 2023	April 6, 2023	April 12, 2023	April 25, 2023
April 20, 2023	May 4, 2023	May 10, 2023	May 23, 2023
May 25, 2023	June 8, 2023	June 14, 2023	June 27, 2023
June 22, 2023	July 6, 2023	July 12, 2023	July 25, 2023
July 20, 2023	August 3, 2023	August 9, 2023	August 22, 2023
August 24, 2023	September 7, 2023	September 13, 2023	September 26, 2023
September 21, 2023	October 5, 2023	October 11, 2023	October 24, 2023
October 26, 2023	November 9, 2023	November 15, 2023	November 28, 2023
November 23, 2023	December 7, 2023	December 13, 2023	December 27, 2023

The Planning Commission normally meets on the fourth Tuesday of the month at 7:00 PM in the Council Chambers at City Hall, located at 800 East County Road E. The Commission conducts most public hearings for zoning/land use applications and consists of seven members and two alternates that make recommendations to the City Council.

Agendas are posted and can also be viewed online at [www.cityvadnaisheights.com](http://www.cityvadnaisheights.com).

The application submission deadline is established to ensure staff can review applications for completeness and meet the required public hearing notice deadlines. Most applications require newspaper publication and written notification to adjacent property owners at least **10 days prior** to the meeting/public hearing. Applicants will be notified within 15 days of receiving the application if it is incomplete. If deemed incomplete, it may be necessary to delay consideration to a future meeting. City action must occur within 60 days of receipt of a complete application, except that an additional 60-day evaluation period can be established by notice to the applicant.

Certain applications may require an additional public hearing before the City Council. The Council meets on the first and third Tuesdays of the month at 7:00 PM in the Council Chambers at City Hall.

*Please contact Nolan Wall, Planning/Community Development Director, at (651) 204-6027 or [nolan.wall@cityvadnaisheights.com](mailto:nolan.wall@cityvadnaisheights.com) with any questions.*

**Note: The newspaper is released on Wednesday and the publishing deadline is by 10 AM on the Thursday before its release. Application deadline is two weeks prior to the publishing deadline. A holiday may result in adjusting these deadlines.**