

**WORKSHOP MEETING  
OF THE COUNCIL OF THE  
CITY OF VADNAIS HEIGHTS  
AUGUST 2, 2023**

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**OPEN MEETING**

The workshop meeting of the Council of the City of Vadnais Heights was held on the above date and called to order by Mayor Krachmer at 5:30 p.m.

The following members were present: Mayor Mike Krachmer and Council Members Erik Goebel, Steve Rogers, and Katherine Doll Kanne. The following member was absent: Kelly Jozwowski.

Also present were: City Administrator, Kevin Watson; Assistant City Administrator, Kaylin Clement; Planning/Community Development Director, Nolan Wall; Public Works Director, Jim Hauth; Finance Director, Bob Sundberg; Fire Chief, Chris Hearnden; and Deputy Clerk, Phillip Lundquist.

**OTHER STAFF ITEMS**

Kohler Meadows work update – tennis courts will be curing for 4 weeks. Should be completed August 10, weather dependent for lining courts.

Waste Management update – communication with Asst. Administrator Clement regarding missed pick-ups. Discussion on consequences of frequency of missed pick-ups.

Ramsey County is inquiring of member cities what the plans are for smoking bans in public spaces if the county would pass a ban to cover everyone or if cities will pass their own.

**~~JUST DEEDS PRESENTATION (Administrator Watson)~~**

Moved to a later week.

**ABDO AUDIT PRESENTATION (Abdo)**

Discussion of audit results. From audit testing there were no major issues and no issues with internal testing. Regarding the Minnesota Legal Compliance check found no findings of non-compliance. Abdo can prepare comparisons with other cities within Ramsey County or other cities by classification. Thorough presentation and discussion by Abdo Associate Jill Knutson.

**BROAD BUDGET REQUESTS FOR 2024 (Finance Director Sundberg)**

As budget numbers begin to come in other requests. Doll Kanne – monies from Water Fund in a Tree Trust or reimbursement of a certain amount. Would be timely based on feedback from residents. Details to be worked out later.

**FIRE STATION FACILITY STUDY (Administrator Watson & Chief Hearnden)**

After a discussion with Sen. Gustafson the topic potential bonding projects in Vadnais Heights. Renovating the fire station is a potential project and the first step would be a facility study. Gauging Council interest in reviewing proposals with a needs study. Ask is for \$25K to get an assessment in time for the October bonding. Worthwhile to know needs even if bonding does not come through. Staffing and operating is different now from when building was constructed.

**PARK MASTER PLAN (Asst. Administrator Clement)**

Solicited bids from 5 companies from feedback from Parks Commission and Council. 3 proposals came back with all components met. Examples in memo for cities that completed the process. Discussion of advantages of the proposals. Direction given to get information from past clients on the experiences. Interviews with companies will be the next step.

42 **FUTURE COUNCIL REQUESTS**

43 Council Member Rogers asked about parade walking.

44 Council Member Rogers asked about conduct when members from the public speak to Council.

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46 **ADJOURN**

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Respectfully submitted,

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Kevin Watson, City Administrator

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