

Chairperson
Judy Lissick

Vice-Chairperson
Kelly Jozwowski

Parks/ Recreation and Trails Commission

Kari Hauck
William Johnson
Erinn Robovsky
Brooke Thomson
Mark Otto
1st Alternate, Alexa Farah
2nd Alternate, Laura Eck

Steve Rogers, Council Liaison
Kevin Watson, Staff Liaison
Kaylin Clement, Staff Liaison
Katie Everett, Staff Liaison

The City of Vadnais Heights
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Vadnais Heights, MN 55127
Phone: 651.204.6000

**MEETING OF THE
PARK, RECREATION & TRAILS COMMISSION
Monday, November 14, 2022 – 5:00 p.m.
VADNAIS HEIGHTS CITY HALL**

MINUTES

1. Roll Call

Meeting called to order by Co-Chairperson Jozwowski, 5:01 p.m.
Commissioners Lissick, Johnson and Farah were not in attendance.

2. Approve the Agenda

Motion made by Thomson, seconded by Robovsky

3. Approve the Minutes – September 19, 2022

Approved with the minor correction of Commissioner Jozwowski's incorrectly spelled last name.
Motion made by Thomson, seconded by Robovsky.

4. Open Forum/Public Comment

5. 10 Year Street Improvement Plan – Jesse Farrell, Public Works Director

Robovsky inquired about the 2022 parking lot project cost at Community Park.

Clement asked Farrell to highlight how/why street projects and potential trail projects go hand in hand.

Otto asked what the minimum width of a sidewalk is or should be, Farrell said 60 inches is a safe assumption. Jozwowski asked if all trails have to be asphalt, can they mulch or gravel. Farrell said there is that possibility but it can come with accessibility issues for non-bituminous trails.

Farrell discussed opportunities with the Twin Lakes Blvd street project which could potentially include a trail connection, as well as Vadnais Blvd's future road project. Commissioner Eck mentioned her son goes to AFSA and the students go to the lake for science class and trail connections would be a welcome safety enhancement in the area.

Hauck asked if drainage challenges associated with Lily Pond Park would be considered as part of the 2023 proposed street project in that area along Lily Pond Lane. Commissioner Hauck also asked if Farrell's projections for future project costs take into account inflation.

Woodridge Drive was discussed as 2026 potential project, Thomson was excited as her home is impacted by this potential improvement project. Farrell discussed maintenance projects on higher life roadways, when other roadways have a lower PMI, like mill and overlay which allows the City to spend less to keep the PMI (pavement management index) higher, without taking on the higher cost of a full reconstruction when the time comes. Commissioner Otto asked about franchise fees – how we get them, and how they can be used.

Jozwowski asked for a safe routes to school update. Farrell said we were close on Koehler Road that has been in the works for many years and while nothing is official, he remains more optimistic more now than ever.

Robovsky asked for the 2023 council approved street projects following the budgetary discussion on December 6. Farrell let her know that would all be accessible in the packet before and after the meeting on the City's website. Once that happens, a 2023 feasibility report will be created outlining the upcoming projects.

Discussion ends at 6:31 p.m.

6. Commissioner Park Inventory – Update by Kaylin Clement, Asst. City Administrator

Clement reviewed updates to the park inventory “assignment” for commissioners, which included Lissick’s suggestion to note recreational fields at assigned parks, as well as noting opportunities for sustainable assets for the park. At the suggestion of Chairperson Lissick, the inventory findings were asked to be provided to Clement by year end so items could be combined together and presented to commissioners at the January 2023 meeting.

7. Updates

- Commissioners Updates
- Staff Updates

8. Set Next Meeting – January 23, 2023, 5:00 p.m.

9. Adjourn

Motion by Thomson, seconded by Hauck at 6:36 p.m.