



MECHANICAL PERMIT APPLICATION
Department of Building Safety
 The City of Vadnais Heights
 800 East County Road E • Vadnais Heights, MN 55127
 Phone: 651.204.6015 • Fax: 651.204.6100
 www.cityvadnaisheights.com

Site Address: _____

Property Owner: _____

Address: _____

Phone: ____ - ____ - ____ Cell: ____ - ____ - ____ E-mail: _____

Contractor: _____

Address: _____

Phone: ____ - ____ - ____ Cell: ____ - ____ - ____ E-mail: _____

Describe Work: _____ (2) Plans Submitted: _____

Valuation of Work: _____

I certify that all work will be done in accordance with the mechanical codes and ordinances adopted by the City of Vadnais Heights on the date that application is made. I assume full responsibility for the progress and completion of the work authorized by this permit.

Applicant's Signature: _____ Date: _____

Check One: Owner Authorized Agent Contractor

For Office Use Only

Permit Number Assigned: _____

Occupancy(s): _____ Type of Construction: _____

Heat Loss/Gain Calculations: _____

Furnace/Boiler Model: _____

Fuel Type: _____

BTU Input/Output: _____

Flue Type: _____

Plan Reviewed By: _____

Permit Approved By: _____

Fees and Charges

Mechanical permit fees are based upon the valuation of the work to be performed.

Residential HVAC valuation: _____

Fee = Valuation X .015: _____

(Minimum fee: \$63.25 plus surcharge)

Commercial HVAC valuation: _____

Fee = Valuation X .02: _____

(Minimum fee: \$63.25 plus surcharge)

State Surcharge: _____

(State Surcharge=Valuation X .0005)

Total Due: \$ _____