

**REGULAR MEETING
OF THE COUNCIL OF THE
CITY OF VADNAIS HEIGHTS
JUNE 6, 2023**

The meeting of the Council of the City of Vadnais Heights was held on the above date and called to order by Acting Mayor Rogers at 7:00 p.m.

ROLL CALL

Upon roll call, the following members were present: Acting Mayor Steve Rogers, Council Members Kelly Jozwowski, and Katherine Doll Kanne.

The following Council members were absent: Mayor Mike Krachmer, Council Member Erik Goebel.

Also present were: Kevin Watson, City Administrator; Kaylin Clement, Assistant City Administrator; Nick Ousky, Engineering Technician; Nolan Wall, Planning/Community Development Director; Chris Hearnden, Fire Chief; Bob Sundberg, Finance Director; Phillip Lundquist, Deputy Clerk; and Caroline Beckman, City Attorney.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

City Administrator Watson provided several announcements.

APPROVAL OF AGENDA

Upon motion by Jozwowski, and seconded by Doll Kanne, it was

#23-06-85 “RESOLVED that the June 6, 2023 Regular Meeting Agenda be approved as presented.”

Ayes – 3 Nays – 0

The resolution was adopted.

APPROVAL OF MINUTES

A. May 16, 2023 Regular Workshop Meeting

Upon motion by Doll Kanne, seconded by Jozwowski, it was

#23-06-86 “RESOLVED, that the Council approves the May 16, 2023 Regular Workshop Meeting minutes as presented.”

Ayes – 3 Nays – 0

The resolution was adopted.

B. May 16, 2023 Regular Council Meeting

Upon motion by Jozwowski, seconded by Doll Kanne, it was

#23-06-87 “RESOLVED, that the Council approves the May 16, 2023 Regular Council Meeting minutes as presented.”

Ayes – 3 Nays – 0

The resolution was adopted.

C. May 23, 2023 Budget Workshop Council Meeting

Upon motion by Jozwowski, seconded by Doll Kanne, it was

#23-06-88 “RESOLVED, that the Council approves the May 23, 2023 Budget Workshop Meeting minutes as presented.”

Ayes – 3 Nays – 0

The resolution was adopted.

APPROVAL OF CONSENT AGENDA

Upon motion by Jozwowski, seconded by Doll Kanne, it was

#23-06-89 “RESOLVED, that the Council approves Consent Agenda Items #7A through #7G as follows:

- A. Consider Approving Claims #83618 Through #83691 and Electronic Claims #1883 Through #1886 for Payment
 - 1. US Bank Payment in the Amount of \$5,854.39
- B. Consider Approving Pest Control Services Agreement with Plunkett’s for Vadnais Heights Commons
- C. Consider Temporary On-Sale Liquor License for Vadnais Heights Lions Club Event on August 19-20, 2023
- D. Consider Approving Update to Personnel Policies Manual
- E. Consider Approving Public Outdoor Event License for F&M Bank for July 25, 2023
- F. Accept and Acknowledge 2023 Heritage Days Donations
- G. Consider Approving Gambling License from Vadnais Heights Lions Club Raffle for August 19-20, 2023

Ayes – 3 Nays – 0

The resolution was adopted.

OPEN TO THE PUBLIC

Acting Mayor Rogers opened the meeting to the public at 7:05 p.m. The following people spoke:
Resident Barbara Clark of 73 Martin Way said the council is doing a good job.

There being no one else that wished to speak, Rogers closed the meeting to the public at 7:06 p.m.

PRESENTATIONS

A. Juneteenth Proclamation

Upon motion by Council Member Doll Kanne, seconded by Council Member Jozwowski, it was

#23-06-90 “Resolved to recognize June 19th as the Juneteenth holiday.”

Ayes – 3

Nays - 0

PUBLIC HEARINGS

OLD BUSINESS

A. Park Commission Purchase Recommendations

Parks Commission recommended purchases for a light at the Kohler Meadows sledding hill, and benches for the pickleball court at Bridgewood Park and a gaga ball pit at Berwood Park. Council Member Doll Kanne spoke to the recommendations, and that ongoing discussions are taking place for items that citizens want and are used. Acting Mayor Rogers clarified what a gaga ball pit is, and where the light would be for Kohler Meadows sledding hill. Assistant Administrator Clement answered.

Upon motion by Jozwowski, seconded by Doll Kanne, it was

#23-06-91 “RESOLVED, to accept the recommendation by the Park, Recreation & Trails Commission for the purchase/installation of a light on the sledding hill at Kohler Meadows Park, one gaga ball pit at Berwood Park, and seating to accommodate pickleball players at Bridgewood Park.

Ayes – 3

Nays – 0

The resolution was adopted.

B. 2023-5 Street Improvements Project – Setting the Public Hearing and Assessment Hearing for Improvement 2023-5 on June 20, 2023

Engineering Technician Ousky brought up that a mailing error resulted in one address not being notified about the previous assessment hearing. To cover the requirements of notification a hearing is being called for June 20th. The address had seen the assessment numbers during a meeting without comment.

Upon motion by Doll Kanne, seconded by Jozwowski, it was

#23-06-92 “RESOLVED, 1. An assessment hearing for said improvements is hereby set for June 20, 2023.

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Ayes – 3

Nays – 0

The resolution was adopted.

NEW BUSINESS

A. Consider Approval of Liquor License Renewal

Upon motion by Jozwowski, seconded by Doll Kanne, it was

#23-06-92 “RESOLVED, that the City Council approves the 11 liquor license renewals listed in the background section of the letter contingent upon background check completed by Ramsey County Sheriff and the successful completion of the Fire Certificate of Occupancy inspection.

Ayes – 3

Nays – 0

The resolution was adopted.

COUNCIL REPORTS

Assistant Administrator Clement added the reconstruction of Kohler Meadows tennis courts. Timeline is about 6 weeks, and updates to the project will be on the city website.

Engineering Technician Ousky added street projects are underway.

City Planner/Community Development Director Wall reported a successful grant application by Ramsey County for County Road E corridor. No city fund match required.

Administrator Wall reported a new playground at Mondello Shore is completed. 2024 Street Improvements Project walk was completed with residents of the neighborhood who are supportive of the project. Administrator Watson will have a recommendation for a Public Works Director hire shortly.

Council Member Jozwowski attended a ribbon cutting for Merrick Inc at the new facility.

Council Member Doll Kanne spoke to the process for the Juneteenth proclamation.

Acting Mayor Rogers was very appreciative to past Council and Engineering for a completed road project.

ADJOURN

There being no further business, the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Kevin Watson, City Administrator