

**REGULAR MEETING  
OF THE COUNCIL OF THE  
CITY OF VADNAIS HEIGHTS  
APRIL 2, 2019**

The meeting of the Council of the City of Vadnais Heights was held on the above date and called to order by Mayor Gunderson at 7:00 p.m.

Everyone present stood and said the Pledge of Allegiance.

**ROLL CALL**

Upon roll call, the following members were present: Mayor Heidi Gunderson, Council Members: Craig Johnson, Greg Urban, Patricia Youker and Robert Morse.

The following members were absent: None.

Also present were: Kevin Watson, City Administrator, Tim Sandvik, Assistant City Administrator, Ed Leier, Fire Chief, Planning/Community Development Director, Nolan Wall, Finance Director, Bob Sundberg, City Attorney, Caroline Bell Beckman, Public Works Director, Jesse Farrell, and Deputy City Clerk, Peggy Aho.

City Administrator Watson provided several announcements.

**APPROVAL OF AGENDA**

Upon motion by Youker, seconded by Morse, it was

19-04-159 “RESOLVED, that Item #12B, be removed from the April 2, 2019 Regular Meeting Agenda and moved to a different date.”

Ayes – 5                      Nays - 0

Upon motion by Morse, seconded by Johnson it was

19-04-160 “RESOLVED, that the April 2, 2019 Regular Meeting Agenda be approved, as amended.”

Ayes – 5                      Nays – 0

The resolution was adopted.

**APPROVAL OF MINUTES**

A. March 19, 2019 Regular Workshop Meeting

Upon motion by Urban, seconded by Johnson, it was

19-04-161 “RESOLVED, to approve the March 19, 2019 Regular Workshop Meeting Minutes, as presented.”

Ayes – 5                      Nays – 0

The resolution was adopted.

B. March 19, 2019 Regular Council Meeting

Upon motion by Morse, seconded by Johnson, it was

19-04-162 “RESOLVED, to approve the March 19, 2019 Regular Council Meeting Minutes, as presented.”

Ayes – 5                      Nays – 0

The resolution was adopted.

**APPROVAL OF CONSENT AGENDA**

Upon motion by Morse, seconded by Youker, it was

19-04-163 “RESOLVED, that the Consent Agenda Item #7A-7D for the April 2, 2019 meeting be approved as follows:

A. Approve Claims #77540 Through #77590 and Electronic Claims #1352 Through #1356 for Payment.

1. US Bank Payment in the amount of \$4,988.12

B. Authorize City Administrator to Execute Two Polling Place Agreements with Ramsey County for the 2019 Municipal and School District Elections and the 2020 Presidential Primary.

C. Appoint Commission Appointment to and Accept Resignation from the Parks/Recreation and Trails Commission.

D. Approve Request of Application to Conduct Bingo on August 18, 2019, Form LG240B Submitted by AFSA.”

Ayes – 5                      Nays – 0

The resolution was adopted.

**OPEN TO THE PUBLIC: None**

**PRESENTATIONS:**

A. Proclamation for Volunteer Week

City Administrator Watson introduced the proclamation to recognize the volunteers that help our in our community. Volunteers Kathy and Bob Hellen were in the audience to help the City celebrate this event. Watson read the Proclamation:

PROCLAMATION  
NATIONAL VOLUNTEER WEEK

**WHEREAS**, volunteerism strengthens communities, improves social problems, and enhances the overall quality of life for all citizens, including children, seniors, and those who are disabled, the impoverished, or those otherwise in need of assistance; and

**WHEREAS**, experience teaches us that government alone cannot solve all of our social problems or meet all of our opportunities, so we have focused on partnerships with businesses, faith-based organizations, nonprofit organizations, and citizens; and

**WHEREAS**, volunteering changes the lives of volunteers in a positive way, increasing self-confidence, self-esteem and physical wellbeing; offering the chance to meet new friends and associates; and providing opportunities to learn new skills and abilities; and

**WHEREAS**, the City of Vadnais Heights recognizes that volunteering improves our quality of life and increases community participation and ownership; and

**WHEREAS**, volunteerism is proven to have a positive influence on businesses that are socially responsible, increasing employee morale, loyalty and teamwork; and building good will toward the company; and

**WHEREAS**, volunteers are vital to our future as a desirable, caring and productive city. Thousands of volunteers working in our community utilized their time and talent daily to make a difference in service to others; and

**WHEREAS**, National Volunteer Week is a more than 40-year tradition enacted in 1974 by President Richard Nixon that designates a special time to recognize and celebrate the contributions of volunteers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Vadnais Heights City Council, that the week of April 7 – 13, 2019, be hereby recognized as National Volunteer Week in the City of Vadnais Heights.

**FURTHER BE IT RESOLVED THAT** this Resolution was passed unanimously by the City Council for the City of Vadnais Heights on April 2, 2019.

Kathy Hellen, representing the Vadnais Heights Lion's said that the Vadnais Heights Lions has been an active organization in the community just shy of 40 years. She reviewed some of the things that the Lions do to enhance the lives of community members and make this a place where people love to live. She said that the Vadnais Heights Lions' are grateful for the alliance with the City. Mayor Gunderson thanked the Lions and all other volunteers that have helped out in the community over the past year.

**PUBLIC HEARINGS: None.**

**OLD BUSINESS:**

A. Consider Appointments to the Garceau Corner Task Force:

Planning/Community Development Director Wall noted that the Council is being asked to make appointments to the Garceau Corner Task Force. Staff are proposing that the Task Force be made up of three neighborhood residents and three non-neighborhood residents and other members would include liaisons from the City Council, Planning Commission, VHEDC, one local business owner and one local real estate broker.

Wall said that in order to have an equitable process for determining who the non-neighborhood and neighborhood members would be, it was recommended that two drawings be done: one for each group. Wall read off the list of the residents (12 total) that have applied to be on the Task Force. Vadnais Heights Lion Bob Hellen pulled names from the bucket. The three names drawn from the non-neighborhood bucket were: Lisa Holsak, Erik Goebel and Sharon Klumpp. The three names drawn from the neighborhood bucket were: Mark McSherry, Ron Garceau and Ashley Wilke. Mayor Gunderson said that they

are very humbled by the amount of residents that applied to be on the Task Force. She said that every applicant was uniquely qualified and thanked all that had applied.

Following the drawing, Wall read off the proposed appointments to the Garceau Corner Task Force including the neighborhood and non-neighborhood residents that were drawn:

Council Members Youker and Johnson  
Planning Commission Commissioners Bigelbach and Jokinen  
VHEDC Liaisons Mathew Heimann and Brian Bergstrom  
Local Business Owner Tom Colgan  
Local Real Estate Broker Jay Chmielewski  
Neighborhood residents: Ron Garceau, Mark McSherry, and Ashley Wilke  
Non-Neighborhood residents: Lisa Holsak, Sharon Klumpp and Erik Goebel.

Upon motion by Johnson, seconded by Youker, it was

19-04-164 “RESOLVED that the Council appoint the following individuals to the Garceau Corner Task Force: Council Members Youker and Johnson; Planning Commission Commissioners Bigelbach and Jokinen; VHEDC Liaisons Mathew Heimann and Brian Bergstrom; Local Business Owner Tom Colgan; Local Real Estate Broker Jay Chmielewski; Neighborhood residents: Ron Garceau, Mark McSherry, and Ashley Wilke; and Non-Neighborhood residents: Lisa Holsak, Sharon Klumpp and Erik Goebel.”

Ayes – 5                      Nays – 0

The resolution was adopted.

B. Consider Contracting with S.E.H. for Assistance in Complying with the 2019 Annual MS4 Storm Water Pollution Prevention Program (SWPPP):

Public Works Director Farrell reviewed the action before the Council. He said that each year the City as a storm sewer owner is required to comply with MPCA standards and has to follow certain reporting requirements. Staff recommend that the City contract with S.E.H. to assist staff with meeting the requirements of the State.

Upon motion by Urban, seconded by Johnson, it was

19-04-165 “RESOLVED that the Council approves the proposal submitted by Short Elliott Hendrickson, Inc. dated March 21, 2019, to assist the City with completing the annual reporting required by the MPCA Municipal Separate Storm Sewer (MS4) Permit and authorizes the City Administrator to accept/sign the proposal in the amount not to exceed \$5,700.”

Ayes – 5                      Nays – 0

The resolution was adopted.

**NEW BUSINESS:**

A. Consider Entering into a Professional Services Agreement with WSB & Associates for the Development of the City’s PAVER Pavement Management Plan:

Public Works Director Farrell reviewed that he sees an opportunity for the City to build a comprehensive management system to establish a rating for every segment of street within the City. Farrell said that a PAVER Pavement Management Plan would be a valuable tool to the City.

Council Member Urban asked how often a Pavement Management Plan should be done. Farrell noted that ideally it would be done on a rotating basis or every 3 to 5 years. Council Member Morse asked if it is currently the City’s plan to do approximately 1 to 2 miles of street repair each year with franchise fees paying for repairs. Morse asked how many miles Farrell is thinking about each year and the thickness of the asphalt.

Council Member Johnson said that he would support approving this agreement because Council Member Urban sees a benefit in it. Morse asked how many other cities in the metro area use this type of management system, how common is it. Farrell replied that his first introduction to PCI rating was with the City of St. Paul. The entire City of St. Paul used this rating to prioritize their roads. He said that he believes it’s widely used. Urban said that if the City is going to approve this, there needs to be some sort of commitment to look at ways of getting pavement maintained on the front end ahead of the mill and overlays and to extend pavement life.

Mayor Gunderson said that she thinks that we have based our road projects in the past on the distance and learning how we can be efficient with the dollars to extend the life of a road, would be the best use of City funds. Morse agreed and said that sustainability is a large portion of this and there has to be some level of commitment to this.

Upon motion by Urban, seconded by Johnson, it was

19-04-166 “RESOLVED that the Council approves the proposal submitted by WSB to implement the City’s PAVER Pavement Management System (PPMS) and authorizes the City Administrator to execute an Agreement with WSB in the amount of \$19,660.”

Ayes – 5

Nays – 0

The resolution was adopted.

B. Setting Tuesday, April 16, 2019 Workshop and Agenda:

City Administrator Watson noted that the Workshop agenda may include: an overview of the Garceau Corner Task Force Scope, an update on televising the City’s sanitary sewer system, and an update on prosecution services by EBBQ.

## COUNCIL AND DEPARTMENT REPORTS

Finance Director Sundberg said that he had nothing to report.

Public Works Director Farrell noted that street sweeping commenced last week. He said that the bid opening for the 2019 Street Improvements Project is Thursday. He has heard that asphalt prices seem to be coming in higher than municipalities have anticipated. He will closely monitor this.

Planning/Community Development Director Wall said that staff have published a public hearing notice for a minor subdivision which is essentially a lot line adjustment. This item should be before the Council at the next Council meeting.

Fire Chief Leier noted that next week is Minnesota Severe Weather Information Week.

Assistant City Administrator Sandvik noted that the Alternatives Analysis for the Kohler Road trail has been authorized. S.E.H. is doing the Alternatives Analysis. Sandvik welcomed new Recreation Supervisor Katie Everett. Still looking for volunteers for the Easter Egg Hunt and Heritage Days Committee. The Heritage Days Committee next meets on April 9<sup>th</sup>.

Council Member Morse suggested that residents sign up for Polco.

Council Member Urban had nothing to report.

Council Member Youker had nothing to report.

Council Member Johnson noted that he had attended a workshop on the Rush Line BRT Project where they discussed using the Bruce Vento Trail.

City Administrator Watson gave the website address for Polco: [polco.us/Vadnais-Heights](http://polco.us/Vadnais-Heights) he said that there is also a link to the site on the City's web page. He noted that he had attended the VHEDC business event last week.

Mayor Gunderson said that she too attended the event. She said that she also attended the NYFS Board meeting. NYFS is looking at implementing a new strategic plan and they have an annual luncheon coming up.

A motion was made by Council Member Johnson that the meeting be adjourned at 7:47 p.m. the motion was seconded by Morse and carried. Meeting adjourned.

Respectfully submitted,

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Kevin Watson, City Administrator