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The City of Vadnais Heights
 800 East County Road E
 Vadnais Heights, MN 55127

Memorandum:

TO: Mayor Krachmer and Council Members

FROM: Jesse Farrell, Director of Public Works / City Engineer

DATE: January 17, 2023

RE: 2025 Proposed County Road D Improvements Project – Feasibility Report

Requested Council Action

Authorize the City Administrator to sign the proposal from Bolton & Menk, Inc. for preparation of a Feasibility Report for the 2025 County Road D Improvement Project.

Background

In 2020, Ramsey County, in partnership with Little Canada and Vadnais Heights, fully reconstructed County Road D (“CR D”), from Edgerton Street to Greenbrier Street. This project featured full reconstruction of the corridor, including new pavement, a trail on the north side, and improved utilities. This project upgraded the corridor from a rural design to an urban design, the primary difference being new curb and gutter and associated storm sewer. Generally, rural design sections work well in rural areas, but do not work out well in urbanized areas often due to drainage issues.

Approximately 1 mile of CR D between Greenbrier Street and CR D Circle East remains a rural section. The pavement is degraded, and the edge of the roadway floods after minor rain events. Ramsey County has included completion of this project in their current Transportation Improvement Plan. This project is the final phase of a multi-phase project for improving CR D in Vadnais Heights, Little Canada and Maplewood. Ramsey County selected Bolton & Menk, Inc. to begin preliminary design for this project last summer. Since then, staff from Ramsey County, Little Canada, Maplewood and Vadnais Heights have met on a regular basis to discuss the project.

Each city has different special assessment policies, but having one consultant prepare the reports was deemed to be the most efficient. Bolton & Menk, Inc. has put together a proposal to complete the work on an hourly basis, not-to-exceed amount of \$20,550. This amount would be split equally between each city at the amount of \$6,850 per city. Following preparation of the Feasibility Study, we’ll hold public open houses and hearings so that residents and property owners can learn more about the project, including potential future special assessments.

Recommendation

Staff recommends preparing a Feasibility Study, as required by law, for projects that include assessments for these roadways. A copy of the proposal is attached. Staff finds that this proposal is reasonably priced and recommends it be approved. I will be available at the January 17, 2023 City Council meeting to further discuss this matter.

Attachments:

- CR D – Professional Services Proposal – Bolton & Menk, Inc. – Nov. 23, 2022

