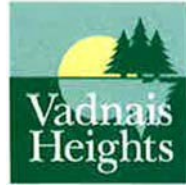


Bob Sundberg
Finance Director

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651.204.6120 *Fax*
bsundberg@cityvadnaisheights.com



The City of Vadnais Heights
800 East County Road E
Vadnais Heights, MN 55127

Memorandum:

TO: Mayor Krachmer and City Council

FROM: Bob Sundberg, Finance Director

DATE: January 3, 2023

SUBJECT: Designation of Official Signatories

Recommended Council Action

Designate Mayor Mike Krachmer and City Administrator Kevin Watson as official signatories in 2023 by adopting the attached resolution.

Background

Minnesota State Statute Section 412.271 requires the City Council to designate officials with the authority to sign checks paying for goods and services if it chooses to delegate their authority for this function. This includes checks processed through the City's payroll and accounts payable systems. Traditionally, the Mayor and City Administrator have been designated as authorized individuals.

RESOLUTION NO. 23-01-_____**RESOLUTION OF DESIGNATION OF BANK SIGNATORIES**

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Vadnais Heights that the following persons are designated official signatories for the City of Vadnais Heights for 2023:

Mike Krachmer, Mayor
Kevin Watson, City Administrator

STATE OF MINNESOTA)

SS

COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Administrator of the City of Vadnais Heights, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 3rd day of January, 2023 with the original thereof on file in my office.

WITNESS MY HAND officially as said Administrator and the corporate seal of the City this 3rd day of January, 2023.

Kevin Watson
City Administrator

(SEAL)