

**Kevin P. Watson**  
City Administrator

651.204.6010 Phone  
651.204.6100 Fax  
kevin.watson@cityvadnaisheights.com



**The City of Vadnais Heights**  
800 East County Road E  
Vadnais Heights, MN 55127

## *Memorandum:*

TO: Mayor Krachmer and City Council

FROM: Kevin Watson, City Administrator

DATE: January 3, 2023

SUBJECT: Consider Hiring Liam Saunders as Probationary, Part-time, Paid-on-call, Duty Crew Firefighter

### **Requested Council Action**

Per the Fire Chief and Assistant City Administrator's recommendations, appoint probationary, part-time paid-on-call/duty crew firefighter Liam Saunders, effective January 3, 2023, pending the results of the background check, physical exam and fit test.

### **Background**

Per Section 2.02 of the City's Personnel Policy and Section 2.01 of the Fire Department Addendum to the City's Personnel Policy, the Fire Chief and Assistant City Administrator shall make a recommendation to the City Council via the City Administrator, prior to appointing paid-on-call/duty crew firefighters.

Fire Chief Chris Hearden and Assistant City Administrator Kaylin Clement have recommended the appointment of probationary, part-time, paid-on-call/duty crew firefighter Liam Saunders, pending the results of the background check, physical exam and fit test.

I concur with the recommendations of the Fire Chief and Assistant City Administrator as stated above.