

**REGULAR MEETING
OF THE COUNCIL OF THE
CITY OF VADNAIS HEIGHTS
DECEMBER 20, 2022**

The meeting of the Council of the City of Vadnais Heights was held on the above date and called to order by Mayor Gunderson at 7:00 p.m.

ROLL CALL

Upon roll call, the following members were present: Mayor Heidi Gunderson, and Council Members Greg Urban, Steve Rogers, Erik Goebel, and Patricia Youker.

The following members were absent: None

Also present were: Kevin Watson, City Administrator; Kaylin Clement, Assistant City Administrator; Nolan Wall, Planning/Community Development Director; Jesse Farrell, Public Works Director/City Engineer; Chris Hearnden, Fire Chief; Caroline Beckman, City Attorney; and Peggy Aho, Deputy Clerk.

City Administrator Watson provided several announcements.

APPROVAL OF AGENDA

Upon motion by Goebel, seconded by Youker, it was

#22-12-157 “RESOLVED that the Amended December 20, 2022 Regular Meeting Agenda be approved as presented.”

Ayes – 5 Nays – 0

The resolution was adopted.

APPROVAL OF MINUTES

A. December 6, 2022 Regular Council Meeting

Upon motion by Youker, seconded by Goebel, it was

#22-12-158 “RESOLVED, that the Council approves the December 6, 2022 Regular Council Meeting minutes as presented.”

Ayes – 5 Nays – 0

The resolution was adopted.

APPROVAL OF CONSENT AGENDA

Upon motion by Goebel, seconded by Urban, it was

#22-12-159 “RESOLVED, that the Council approves Consent Agenda Items #7A through #7H for the December 20, 2022 meeting as follows:

- A. Consider Approving Claims #82945 Through #83032 and Electronic Claims #1836 Through #1839 for Payment
 - 1. U.S. Bank in the amount of \$3,120.45
- B. Consider Ratifying Fire Department Officers for 2023
- C. Consider Reappointing Commissioners for the Various Commissions and Declare Vacancies
- D. Consider Approving an Agreement with Northeast Youth and Family Services for 2023
- E. Consider Approving Updated Documents and Pricing for the Vadnais Heights Commons
- F. Consider Approving Promotion and Job Title/Description Update – Recreation Supervisor
- G. Consider Approving an Addendum to the Agreement with CivicPlus
- H. Consider Authorizing Incentive Pay for the Christmas Eve and Christmas Day Shifts for the Part-Time Fire Department Staff.”

Ayes – 5

Nays – 0

The resolution was adopted.

OPEN TO THE PUBLIC

Mayor Gunderson opened the meeting to the public at 7:03 p.m.

Laney Gunderson, 379 Koehler Road, spoke with appreciation of the work and dedication of Mayor Gunderson as Mayor, mother and wife.

Lorah Palmer, 6467 Fawn Lane, said that the journey over the last 13 years has been good for her and the City. She said that she feels that the City has made a great decision on how they are going to move forward with the management of the Commons and the events. Mayor Gunderson thanked Lorah for her hard work and said that the City really appreciates her.

There being no one that wished to speak, Gunderson closed the meeting to the public at 7:06 pm.

PRESENTATIONS

- A. Recognition of Mayor Heidi Gunderson and Council Members Greg Urban and Patricia Youker

City Administrator Watson presented Mayor Gunderson and Council Members Urban and Youker with maps of the City in recognition of their time and their family’s time and dedication for serving their community and giving something back.

PUBLIC HEARINGS:

- A. Ordinance No. 762, 2023 Fee Schedule

City Administrator Watson noted that the City needs to continually and regularly review the Municipal Fee Schedule to ensure that it is in compliance with state and local law as well as continually justified. Watson noted that staff are proposing several changes to plumbing permit, water meter fees, land use application fees, water, surface water and sewer rates, VH Commons fees, collection fees, cannabinoid sales, tobacco sales and other miscellaneous administrative changes.

Mayor Gunderson opened the public hearing at 7:10 pm. There being no one that wished to speak, the Mayor closed the Public Hearing at 7:10 pm.

Upon motion by Urban, seconded by Goebel, it was

#22-12-160 “RESOLVED that the Council adopts Ordinance No. 762, 2023 Fee Schedule as presented.”

Ayes – 5

Nays – 0

The resolution was adopted.

OLD BUSINESS:

NEW BUSINESS:

A. Consider Accepting a Quote and Awarding a Contract for 2023 Sewer Televising

City Engineer/Public Works Director Farrell noted that the City has identified the need to televise sanitary and storm sewers in the City. The sewers to be televised are in multiple locations. Some locations are in anticipation of our continued sanitary sewer lining efforts, while other locations are in the streets associated with future street reconstruction projects.

Farrell noted that the City received quotes from three contractors: Hydro-Klean LLC, American Environmental LLC, and Visu-Sewer, Inc. Hydro-Klean had the lowest bid of \$36,050.25. The City has worked with Hydro-Klean before and they are very experienced and qualified to complete the project.

Staff believe this work is important for the overall sewer system.

Upon motion by Urban, seconded by Goebel, it was

#22-12-161 “RESOLVED that the Council accepts the quote from Hydro-Klean, LLC for the 2023 Sewer Televising services and awards a Contract in the amount of \$36,050.25 for the Services.”

Ayes – 5

Nays -0

The resolution was adopted.

COUNCIL DEPARTMENT REPORTS:

City Engineer/Public Works Director Farrell thanked Mayor Gunderson and Council Members Urban and Youker and said it has been a pleasure working with them. They have all helped advance a number of projects in the City. With the snow coming, please move cars off the streets.

Planning/Community Development Director Wall acknowledged Mayor Gunderson and Council Members Urban and Youker for their service to the community and said he appreciates their support over the years.

City Attorney Beckman said best wishes to all and happy holidays.

Fire Chief Hearnden said that it has been a pleasure working with all of the Council and thanked them for their patience with him as he learned his role.

Assistant City Administrator Clement thanked the Mayor and Council Members for their contributions and time they have served their community. She said Happy Holidays to all.

Council Member Goebel thanked outgoing Council Members Urban and Youker and thanked Mayor Gunderson for her service over the past few years. She has given great guidance.

Council Member Rogers recognized Katie Everett for her new role as Recreation Supervisor. He said that she will be very successful and make the City stronger. He also thanked Council Members Urban and Youker for sharing their time and talents and said he appreciates everything they have done.

Youker thanked all for the wonderful things people have said. She said she learned about running the City and accountability is important. She talked about what the Council's goals have been over the past two years, and said that she thinks they accomplished that. She also thanked the residents for electing her and trusting her. Thanked Mayor for her service and thanked Council Member Urban for bringing his business sense to the Council. She thanked the emergency response teams and staff.

Urban thanked all for the nice words. He said his focus was on fiscal responsibility while maintaining quality service. He recognized the department member and past elected members and staff that have served/worked with the City. He wished the next Council well and said Merry Christmas.

Mayor Gunderson wished all a Merry Christmas and talked about the projects that the Council has worked on over her years in serving the City. She thanked the residents for electing her to serve. She thanked fellow past and present council members on working towards consensus. Thanked community organizations, contractors and staff for working so hard for the City. She wished Council Members the best of luck. She also thanked her family for their support and their sacrifice.

City Administrator Watson said that he appreciates the three departing members and for all they have given to the community. He said don't forget what you have accomplished over the years,

such as Municode system, Music in the Park, pickleball, the Goats Munch, the brewery at Garceau and Bear Park trail. He said he appreciates their leadership and friendship.

Motion to adjourn by Council Member Youker at 7:28 p.m.

DRAFT