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The City of Vadnais Heights  
800 East County Road E  
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## Memorandum:

TO: Mayor Fletcher and City Council Members

FROM: Kevin P. Watson, City Administrator *KW*

DATE: July, 17, 2018

SUBJECT: Approve appointment of part-time introductory firefighter Chris Bathurst to part-time regular firefighter effective April 1, 2018

### Requested City Council Action

Per the Fire Chief and Assistant City Administrator's recommendations, appoint part-time introductory firefighter Chris Bathurst to part-time regular firefighter effective April 1, 2018.

### Background

Per Section 2.02 of the City's Personnel Policy and Section 2.01 of the Fire Department Addendum to the City's Personnel Policy, the Fire Chief and Assistant City Administrator shall make a recommendation to the City Council via the City Administrator, prior to appointing part-time introductory firefighters to part-time regular firefighters.

Fire Chief Ed Leier and Assistant City Administrator Kathy Keefe, have recommended the appointment of Chris Bathurst to part-time regular firefighters effective April 1, 2018.

Mr. Bathurst has successfully completed his required training and passed the NREMT and Firefighter I and II tests. He is a member in good standing and meets the department requirements in regard to call and training percentages.

I concur with the recommendation of the Fire Chief and Assistant City Administrator as stated above.

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